

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA MARIA, CALIFORNIA  
AWARDING PROFESSIONAL SERVICES AGREEMENT TO MDG  
ASSOCIATES, INC. FOR GRANTS COMPLIANCE  
MANAGEMENT FOR THE SANTA MARIA SPORTS COMPLEX  
PROJECT IN AN AMOUNT OF \$100,000**

**WHEREAS**, the need exists for the City to obtain grants compliance management services for the multi-funded Sports Complex Project; and

**WHEREAS**, on January 20, 2026, the City issued a Request for Proposals (RFP) seeking qualified firms or individuals to provide Grants Compliance Management Services to assist with various grants that have unique compliance requirements and spending timelines; and

**WHEREAS**, on February 19, 2026, the City received three proposals from firms that perform this work; and

**WHEREAS**, a review committee consisting of representatives from Community Development, Public Works Engineering, and Recreation and Parks evaluated the submissions; and

**WHEREAS**, following deliberations, the selection committee determined that MDG Associates, Inc. satisfied the requirements of the RFP and was deemed a qualified firm to provide the needed Grants Compliance Management Services; and

**WHEREAS**, the firm will provide services on an as-needed basis as defined by the City, and all task orders will have a defined scope, schedule, and fee arrangement that will be negotiated based on the rate schedule included in the agreement; and

**WHEREAS**, the firm will be financially compensated by using eligible federal grant funding that allows for the payment of administrative costs associated with the entire project; and

**WHEREAS**, additional funding may be provided should the City require supplementary tasks to be accomplished by the firm; and

**WHEREAS**, the City of Santa Maria determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CCR, Title 14, Chapter 3 (CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant

effect on the environment. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Santa Maria, California, as follows:

**SECTION 1.** A Professional Services Agreement for Grants Compliance Management Services is awarded to MDG Associates, Inc. for a term that ends 12 months after the execution of an executed agreement or once funding is expended, whichever comes first. Depending on the status of the Sports Complex Project and grants associated with it, the term of the agreement may be extended under the authority of the City Manager or his designee should both parties agree; and

**SECTION 2.** The City Manager, or designee, is hereby authorized to execute the Professional Services Agreement and any related documents; and

**SECTION 3.** The Chief Deputy City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the Chief Deputy City Clerk shall consult with the City Manager and City Attorney concerning any changes deemed necessary.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Santa Maria, California, held this 5<sup>th</sup> day of May 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Chief Deputy City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
City Manager